

**GRID CONNECTED WIND POWER PROJECTS  
(for both GBI & AD)**

**How to submit the Registration Form to IREDA**

- a. Fill in the complete details in the Registration Form – Annexure-I & Annexure-II
- b. Fill in and save as many copies of Annexure-II as may be required. Annexure II is to be filled up separately for different Districts in a State.
- c. Steps for sending the PDF fillable Registration Form – Annexure-I & Annexure-II
  - i) Click on “Submit Form” button (Top right corner).
  - ii) Write your Email address and Name of Company and click on “send” button
  - iii) Select “Internet Email option” and click “OK”
  - iv) Save this file.
  - v) Email the above saved PDF files along with scanned copies of commissioning certificates and Demand Draft and send it to [windgbi.ad@ireda.in](mailto:windgbi.ad@ireda.in)
- d. Send the duly certified hard copies of commissioning certificates, demand draft (not required if payment is through RTGS), Declaration as per Annexure III (a) or III (b) as applicable at the following Corporate Office address of IREDA :

Chairman and Managing Director  
Indian Renewable Energy Development Agency Ltd.  
3<sup>rd</sup> Floor, August Kranti Bhawan,  
Bhikaji Cama Place,  
New Delhi – 110 066
- e. Project registration number and Unique Identification Number for each commissioned machine shall be forwarded on receipt of hard copies of above documents.
- f. In case data is being uploaded for part commissioned projects, Project Registration No. can be obtained. For machines commissioned subsequently, Annexure-II can be filled up and sent as per instructions at Pt. (c) above, referring the Project Registration No. and other details for receipt of UINs.
- g. Incomplete forms shall not be eligible for Registration at IREDA.

